

APPLICATION PROCESS

If interested in this outstanding opportunity, please submit an Agency application and resume to:

Mojave Water Agency
Attn: Monica Warren
13846 Conference Center Drive
Apple Valley, CA 92307
760-946-7000
Email: mwarren@mojavewater.org

Completed Agency application and resume are required. Applications will be accepted until **Wednesday, February 26, 2025 at 5:00 p.m.** Additional information can be obtained from the Agency's website at:

www.mojavewater.org/about-mwa/human-resources

All applications will be reviewed in detail. Only those applicants possessing the most relevant qualifications will be invited to continue in the selection process.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision in the notice may be modified or revoked without notice. Agency appointments are contingent upon successful completion of a comprehensive *background investigation, pre-employment physical, and drug screening, as well as verification of United States citizenship* or legal authorization to be employed in the United States.

EQUAL EMPLOYMENT OPPORTUNITY

The Mojave Water Agency is an equal opportunity employer. We observe a no-smoking policy within Agency offices and vehicles, and also maintain a policy as a drug-free workplace. The Agency makes reasonable accommodations for the disabled. If candidates require special arrangements to participate in the interview process, they should state their needs in writing when submitting an application.

ABOUT THE AGENCY

The Mojave Water Agency (MWA), one of 29 State Water Contractors, is a governmental body with primary responsibility for the management of water resources over a 4,900 square-mile area of the Mojave Desert. It is the Agency's mission to implement future water management policies and programs that will ensure a stable, long-term supply of water for the Mojave Water Agency's service area.

MOJAVE WATER AGENCY



Collaboratively manage groundwater basins sustainably, import water responsibly, and address risks proactively using sound science.

Invites Your Interest for the Position of

Water Systems Operator I or II
(one open position)

THE POSITION

The ideal candidate inspects, operates, maintains, services and performs complex and difficult operational repairs and maintenance duties on potable and non-potable water lines for both water supply and water quality, at the Agency's facilities, pipelines, meters, pump stations, wells, and related facilities; and performs related work as assigned.

Some examples of typical job functions are:

Performs a variety of duties relating to operating and maintaining the water supply and water quality, potable and non-potable water lines, including measuring well levels, calibrating instrumentation equipment, investigating leaks, cleaning mains and flushing the water system, and conducting water quality sampling. Performs recharge pond maintenance including removing sediment, building berms, setting flow rates, calculating percolation rates, and monitoring soil conditions. Monitors and operates water systems via Supervisory Control and Data Acquisition (SCADA) systems. Reviews data and sets up telemetry equipment to operate waterlines in order to ensure an adequate and safe supply of water in the Agency's reservoirs and pipelines. Collects water quality samples and maintains compliance with the State Water Resources Control Board's (SWRCB) regulations related to potable water lines. Performs the full range of repair and maintenance work for facilities, meters, pipelines, pump stations, wells, and various equipment, including, but not limited to, pipefitting, valve repair, cement work, electrical work, carpentry, painting, and plumbing. Conducts Underground Service Alerts (USA) investigations, including traveling to specific sites, inspecting and marking areas for the pipeline ensuring contractors comply with specifications, and filing the appropriate reports. Performs field security checks and monitor the condition of structures; takes and records meter readings.

Some examples of knowledge & abilities are:

Operations and maintenance procedures utilized for water treatment, distribution and maintenance. Principles and methods of water treatment, including basic microbiology, chemistry, and hydraulics as applied to water treatment; basic water treatment processes and the tests used to check the effectiveness of such processes; chemical and biological tests used in monitoring water treatment facility processes. Principles and practices of mechanical and electrical maintenance. Water quality monitoring and sampling techniques and methods. Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relative to the assigned area. Agency and mandated safety rules, regulations, and protocols. Perform daily operational controls and monitoring of facility processes, Perform mechanical repairs, maintenance work, and modifications to equipment used in a water treatment facility; use various mechanic's tools with skill and accuracy. Inspect facility operations and detect problems; perform technical procedures in facility operation; perform laboratory tests in facility monitoring.

For the entire list of the typical job functions, knowledge & abilities, and licenses/certifications for each position, please see the job descriptions on the Agency website at: www.mojavewater.org/about-mwa/human-resources.

QUALIFICATIONS

- Water Systems Operator I:
Equivalent to the completion of a High school diploma or G.E.D. and one (1) year of related water operations distribution and maintenance experience.
- Water Systems Operator II:
Equivalent to the completion of a High school diploma or G.E.D. and two (2) years of increasingly responsible related water operations distribution and maintenance experience.

LICENSES & CERTIFICATIONS

- Valid California Class C Driver's License, and current automobile insurance: (I and II)
- SWRCB Water Distribution Certificate Grade I or attainment within six (6) months of hire: (I)
- Confined Space Entry Certificate or attainment within six (6) months of hire: (I and II)
- First Aid and CPR Training Certification: (I and II)
- SWRCB Water Distribution Certificate Grade II: (II)
- SWRCB Water Treatment Operator Certificate Grade I is desired: (II)

COMPENSATION

- Water Systems Operator I: \$63,998—\$89,598 annual salary range; non-exempt
- Water Systems Operator II: \$70,642—\$98,899 annual salary range; non-exempt

THE POSITION & DEPARTMENT

This position will serve in the Operations Department and is part of a dedicated, service-oriented team where collaboration and leadership are promoted at all levels.

BENEFITS

- PERS Retirement: 2% of highest annual salary at age 62, 5-year vesting.
{Prior Public Service before 2013 is 2% @ 55 - without a 6 month gap in service}
- Flexible Benefits Package \$33,859.54 annually to go towards:
 - ~Medical Insurance: Choice of PPO or HMO Plans
 - ~Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)
 - ~Employee cost share of CalPERS
 - ~Retirement Health Savings (RHS) Plan available
- Additional amounts above what is provided in the Flexible Benefits Package may be contributed by employee to Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)
- 5% of base pay rate placed into 401 (a) account by Agency
- Vacation: 10 days per year, maxing out to 20 days per year, based on years of service
- Vacation pay out option available
- 40 hours of flex time leave per fiscal year
- Paid Holidays: 13 days per year ; Sick leave: 12 days per year
- Life, Dental and Vision Insurance: 100% paid by Agency for employee and dependent (s)
- Tuition Reimbursement up to IRS non-taxable amount per IRC Section 127, after 12 months of employment
- Employee Assistance Program
- Long-Term Disability: 100% premium paid by Agency with coverage of up to 66 2/3% of salary allowable income in coordination with State Plans
- Interest Free Computer Loan Program up to \$3,000 after 12 months of employment
- Professional development, seminars and conferences
- 9/80 Work Schedule
- Remote Work Policy (*applies to specific positions)

The Agency **does not** participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution