

## APPLICATION PROCESS

If interested in this outstanding opportunity, please submit an Agency application and resume to:

**Mojave Water Agency**  
Attn: Monica Warren  
13846 Conference Center Drive  
Apple Valley, CA 92307  
760-946-7000  
Email: mwarren@mojavewater.org

Completed Agency application and resume are required. Applications will be accepted until **Wednesday, September 23, 2020 at 5:00 p.m.** This position will remain open until filled. Additional information can be obtained from the Agency's website at:

[www.mojavewater.org](http://www.mojavewater.org)

All applications will be reviewed in detail. Only those applicants possessing the most relevant qualifications will be invited to continue in the selection process.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision in the notice may be modified or revoked without notice. Agency appointments are contingent upon successful completion of a comprehensive *background investigation, pre-employment physical, medical and drug screening, as well as verification of United States citizenship* or legal authorization to be employed in the United States.

## EQUAL EMPLOYMENT OPPORTUNITY

The Mojave Water Agency is an equal opportunity employer. We observe a no-smoking policy within Agency offices and vehicles, and also maintain a policy as a drug-free workplace. The Agency makes reasonable accommodations for the disabled. If candidates require special arrangements to participate in the interview process, they should state their needs in writing when submitting an application.

## ABOUT THE AGENCY

The Mojave Water Agency (MWA), one of 29 State Water Contractors, is a governmental body with primary responsibility for the management of water resources over a 4,900 square-mile area of the Mojave Desert. It is the Agency's mission to implement future water management policies and programs that will ensure a stable, long-term supply of water for the Mojave Water Agency's service area.

# MOJAVE WATER AGENCY



*Manage the region's water resources for the common benefit to assure stability in the sustained use by the citizens we*

Invites Your Interest for the Position of

*Assistant Engineer OR*

*Senior Engineer OR*

*Senior Project Manager/Engineering Controller*

*\*there is only 1 vacant Engineering position that will be filled based on the job descriptions above*

## THE POSITION

The ideal candidate will perform a variety of engineering work in connection with design & construction of Agency operations and maintenance related projects. This work will include preparation of design drawings; preparation of technical specifications; preparation of contract documents for bidding or for requesting quotes; contract administration for construction, repair, maintenance projects; preparation of cost estimates; evaluation of repair, maintenance, replacement needs or alternatives; presentations to Agency Committee's & Board of Directors for projects; preparation of staff reports; working closely with and responding to Operations. Work may require selection, coordination, direction, & management of various types of consultants for a project. Knowledge and experience in design, construction, and contract management is highly desirable.

Mojave Water Agency is seeking an Engineer (Civil, Mechanical, or Electrical) interested in design, construction, operation, & maintenance of the Agency's water related facilities. The Agency currently has a State Water Project raw water delivery system and a wholesale potable water system. The Agency's raw water facilities include 3 large diameter (54" dia to 24" dia) transmission water lines (70 miles long, 80 miles long and 3 miles long) connected to the California Aqueduct, traveling screens, drum strainer, large diameter pressure reducing sleeve valves, pressure reducing Cla-Vals, flow control valves, large diameter flow meters, and booster pumps that deliver State Water Project water to percolation areas which replenish groundwater for local groundwater pumping. In addition, the Agency has a wholesale potable water system that includes ground water wells, chlorination equipment, booster pumps, storage reservoirs, large diameter flow meters, large diameter transmission pipeline (36") that delivers water to several connection points for retail customers (Victorville, Hesperia, Liberty Utility Apple Valley, and Adelanto). The Agency recently constructed a 0.8 MW hydro-electric turbine and has the potential for development of many more sites. The Engineer will be involved in all phases of the design, construction, operation, & maintenance of the Agency's facilities.

Some examples of essential job functions, knowledge and abilities are:

Assist or lead in planning, design, construction, and operation of all Agency water supply and delivery infrastructure/facilities; provides technical or overview analysis for the Agency in the field of engineering used in making decisions during the planning, design, construction, operation, and maintenance of Agency water supply and delivery infrastructure/facilities; responsible for the planning and management of various infrastructure/facility projects, including contractor/consultant solicitation and selection; award of contracts; contract management and administration and technical oversight of work; plan and direct the execution of public works construction contracts for both small and large capital projects; ability to read and understand contract documents, construction drawings and specifications.

For the entire list of the essential job functions, knowledge & abilities, and licenses/certifications for both positions, please see the job descriptions on the Agency website at: [www.mojavewater.org](http://www.mojavewater.org).

## QUALIFICATIONS

Qualified candidates will possess:

For Assistant Engineer: - Bachelor's degree in Civil Engineering, Environmental Engineering, or related field and two (2) years of experience in engineering, construction inspection, operations, and/or drafting related to water supply and delivery.

For Senior Engineer: - Bachelor's degree in Civil Engineering, Environmental Engineering, or related field and five (5) years of experience in engineering, construction inspection, operations and/or drafting related to water supply and delivery. A graduate degree in one of the cited fields above is preferred.

For Senior Project Manager/Engineering Controller: Bachelor's degree in Engineering, and ten (10) years of related experience (design & construction of infrastructure/water delivery & supply); and two (2) years project management or supervisory experience.

## LICENSES & CERTIFICATIONS

For the Assistant Engineer: - Valid California Class C Driver's License, and current automobile insurance and California Engineer-in-Training (EIT) certification or ability to obtain within one (1) year of employment.

For the Senior Engineer: - Valid California Class C Driver's License and current automobile insurance and Licensure as a Professional Engineer (Civil), State of California.

For the Senior Project Manager/Engineering Controller: - Valid California Class C Driver's License and current automobile insurance and Licensure as a Professional Engineer (Civil), State of California.

## COMPENSATION

Assistant Engineer: \$71,773 - \$100,482 annual salary range; paid bi-weekly, non-exempt

Senior Engineer: \$96,526 - \$135,136 annual salary range; paid bi-weekly, exempt

Senior Project Mgr/Engineering Controller: \$117,608 - \$164,651 annual salary range: paid bi-weekly, exempt

## THE POSITION & DEPARTMENT

This position supports various Agency departments and will be under direction of the Department Head and is part of a dedicated, service-oriented team where collaboration and leadership are promoted at all levels.

## BENEFITS

- PERS Retirement: 2% of highest annual salary at age 62, 5-year vesting. (Prior Public Service before 2013 is 2% @ 55)
- Flexible Benefits Package \$17,710 annually to go towards:
  - ~Medical Insurance: Choice of PPO or HMO Plans
  - ~Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)
  - ~Employee cost share of CalPERS
  - ~Retirement Health Savings (RHS) Plan available
- Additional amounts above what is provided in the Flexible Benefits Package may be contributed by employee to Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)
- 5% of base pay rate placed into 401 (a) account by Agency
- Vacation: 10 days per year; with years of service, maxing out to 20 days per year
- Vacation pay out option available
- 40 hours of flex time leave per fiscal year
- Paid Holidays: 13 days per year
- Sick leave: 12 days per year
- Life, Dental and Vision Insurance: 100% paid by Agency for employee and dependent (s)
- Tuition Reimbursement up to IRS non-taxable amount per IRC Section 127, after 12 months of employment
- Employee Assistance Program
- Long-Term Disability: 100% premium paid by Agency with coverage of up to 66 2/3% of salary allowable income in coordination with State Plans
- Interest Free Computer Loan Program up to \$3,000 after 12 months of employment
- Professional development, seminars and conferences
- 9/80 Work Schedule
- The Agency **does not** participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution paid by the Agency